



**CITY OF ST PAUL**  
Department of Safety and Inspections  
8 Fourth Street East, Suite 200  
St Paul, Minnesota 55101-1024

## ELECTRICAL PERMIT APPLICATION

Visit our Web Site at [www.stpaul.gov/dsi](http://www.stpaul.gov/dsi)

<b>PROJECT ADDRESS</b>		Number	Street Name	St. Ave. Blvd. Etc.	N S E W	Suite/ Apt.	Building Name	Date
<b>Contractor Company Name</b>				Address City State, Zip+4 (Permit will be mailed to the Contractor's Address)			Phone	
<b>State Electrical License # :</b> _____								
<b>Property Owner</b> (Include Contact Person)				Address City State, Zip+4			Phone	
<b>New</b> <input type="checkbox"/>	<b>Commercial</b> <input type="checkbox"/>			Estimated Start Date		<b>Estimated Value of Electrical Work</b>  \$		
<b>Repair / Alter</b> <input type="checkbox"/>	<b>Residential</b> Enter # of Units → → →			Estimated Finish Date				
<b>Check any of the 6 items below to be installed as part of this job:</b>							<b>Quantity</b>	<b>Fee</b>
Smoke Detector <input type="checkbox"/>	Furnace <input type="checkbox"/>	Air Conditioner <input type="checkbox"/>			Traffic Signal Control Unit			
S-Saver Switch <input type="checkbox"/>	G-GFI Outlets <input type="checkbox"/>	Carbon Monoxide <input type="checkbox"/>			Traffic Signal Standard			
					Street Lighting Control Unit			
<b>Service</b>	Enter 600 Volts or Less	<b>FEE</b>			Street Light Standard			
0-100					Main Fire Alarm Control Unit			
101-200					Fire Alarm System Openings			
					Low Energy Control Unit			
<b>Circuits/Subfeeds</b>	Enter Number	<b>FEE</b>			Low Energy Openings			
0-30					Transformer, Generator, Capacitor			
31-100					Specify KVA or KVAR Size per Transformer			
101-200					Electric Sign			
					Rides and Concessions			
					Electric Space Heating (enter # of units)			
					Specify Total Wattage → →			
					Swimming Pools (see back of form)			
<b>Comments :</b> Please enter brief description of job, location in building, and other information below						<b>SUMMARY OF FEES</b> (Checks Payable to City of St Paul)		
						<b>MINIMUM FEES: See back of form</b>		
						Single Family Dwelling Only.....\$39.00 Multi-Family, Commercial, Industrial.....\$48.00		\$
Applicant certifies that all information is correct and that all pertinent state regulations and city ordinances will be complied with in performing the work for which this permit is issued.						<b>STATE SURCHARGE: (Minimum \$.50)</b> (If permit fee is over \$1,000.00 call the office for computation at 651-266-9090)		\$
Applicant's Signature: _____								
Permit # (Office Use Only)						<b>TOTAL PERMIT FEE</b>		\$
<input type="checkbox"/> American Express <input type="checkbox"/> Discover <input type="checkbox"/> MasterCard <input type="checkbox"/> Visa						Expiration Date: Month /Year →		
Enter Account Number								

Signature of Cardholder: \_\_\_\_\_

If you are paying for your permit by American Express, Discover, MasterCard or Visa you may fax your application. The credit card information section must be filled in and signed.

Our FAX number is 651-266-9124.

If paying by check, please mail the application and check to us.

**INSTRUCTIONS FOR FEE CALCULATION Effective 01/01/2004**

**SERVICES:** (New, Altered or Repaired)  
600 Volts or Less. .... \$48.00  
**CIRCUITS AND SUBFEEDERS:** (New, Altered or Repaired)  
600 Volts or Less:  
Each Circuit or Subfeeder ..... \$10.00

**TRAFFIC SIGNALS:**

\$34.00 for each controller, \$7.00 for each standard, plus service fee if applicable.

**STREET LIGHTING:**

\$28.00 for each control cabinet, \$7.00 for each standard, plus service fee if applicable.

**FIRE ALARM SYSTEMS:**

(Under Article 760 of the National Electrical Code) \$55.00 for each control panel, plus \$1.40 for each device.

**REMOTE-CONTROL, SIGNAL CIRCUITS, LOW-ENERGY & LOW VOLTAGE POWER CIRCUITS:**

(For other than single-family dwellings.) \$42.00 per control unit, \$1.40 for each device.

**TRANSFORMERS, GENERATORS AND CAPACITORS:**

\$28.00 per unit, plus \$1.00 per KVA, KVAR or fraction thereof.

**ELECTRIC SIGNS:** \$34.00 for each sign.

**ELECTRIC SPACE HEATING:** (If electric heat is the primary source of heat for the building, a heat loss calculation is also required.)

Specify number of units and total wattage on front of this form.

0 to 4000 Watts.....\$14.00

The permit fee is based on total wattage, not per unit.

4001 watts and above..... \$21.00

**SWIMMING POOLS:**

\$55.00 plus circuit charge. (See Circuits and Subfeeders above.)

**CARNIVALS, CIRCUSES & SIMILAR EVENTS: Rides & Concessions** \$21.00 each.

**Additions to Permit:**

Fill out the form as if you were applying for a new permit. Indicate only the additional work being installed and indicate the original permit number you are adding to in the comment area. Do not pay the State Surcharge

**EXCEPTIONS:**

1) **High Voltage** (Over 600 Volts), call the Permit Desk for fee information at **651-266-9090**.

2) When the Permit Fee is greater than \$1,000.00, call the Permit Desk at **651-266-9090**.  
at **266-9090** for state surcharge calculation.

**MINIMUM FEES:**

1) All electrical work for a one family dwelling has a minimum fee of **\$39.00**.

2) All multi-family, commercial and industrial electrical work has a minimum fee of **\$48.00**.

**NOTE:** For Inspections outside of normal business hours or re-inspection fees, contact the electrical inspectors at 651-266-9003.

*Field Inspectors office hours: 7:30 to 9:00 AM: 651-266-9003 Permit fee information: 651-266-9090.*

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